

Job Title: Assistant Engineer

Responsibilities:

- Implement maintenance program and secure all routine inspection and planned maintenance are delivered on time
- Ensure all maintenance data and record are all properly captured into maintenance system for long term maintenance planning
- Assist on day to day operation and ensuring all building fabric related facilities are in good and reliable operating condition
- Attend to emergency call for any system failure and safeguard the interest of the Company and to ensure its continuous business operation
- Coordinate and monitor the performance of outside contractors for refurbishment, improvement works also maintenance and repairing works
- Perform ad-hoc duty as assigned by reported senior

Requirements:

- Higher diploma or above in Building Studies, Building Engineering, Surveying, or other relevant Engineering disciplines
- Minimum of 3 years of relevant experience
- General knowledge of the current legislations relating to building structure and fabric and contract law
- Knowledge of other environmental related requirement and best practices in buildings and E&M services
- Knowledge of maintenance management practice and builder's work design
- Possess good communication, presentation, interpersonal and influencing skills
- Possess a valid motor vehicle driving license
- Fluent in both spoken and written English and Chinese

Interested parties please send your full resume stating present & expected salary to HR Department by email to hr@asiaworld-expo.com.

Personal data collected will be used for recruitment-related purpose only.

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